

Tickton & Routh

Parish Council

DRAFT Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 17 July 2017

Present: Councillor Caley (in the Chair)
Councillors: Greenwood; Lenton; Morris; Riley; N Walker; T Walker; Webster and Wells
Ward Councillor Pollard (*Agenda items 1-5, 7 and 12.2; Minute Ref. 115-118, 120,124/17*)

Apologies: Councillors Oliver and Sinkler

Absent: No-one

Public: Twenty-one members of the public in attendance

Minute Taker Mrs M Middleton – Clerk

115/17	Part I - PUBLIC FORUM – Twenty-one members of the public attended the meeting in relation to the following planning application; 17/01906/PLF - The Old Post House, 70 Main Street Tickton - Erection of single storey extension to side for use as a funeral business following demolition of existing outbuildings. Members of the public presented their views at the meeting and comments have been submitted to the Planning Portal at East Riding of Yorkshire Council, a letter outlining views has also been received by the Parish Council. Three members of the public were in favour of the application, eighteen members of the public were against the application. The Parish Council considered all the views presented and unanimously agreed the response made to ERYC (Minute Ref. 124/17)
116/17	DECLARATION OF ACCEPTANCE OF OFFICE David Riley signed the Declaration of Acceptance of Office.
117/17	DECLARATION OF INTEREST Cllrs Caley, Lenton and Wells as representatives of All Saints Church, Routh declared a non-pecuniary interest in agenda item 13 (Minute 125/17 refers). Cllr Wells as representatives of the Routh Wind Farm Committee declared a non-pecuniary interest in agenda item 14 (Minute 126/17 refers).
118/17	MINUTES Resolved: The minutes of the meeting of the 19 June 2017 are signed as a true and correct record.
119/17	CLERKS REPORT The monthly update and activity report was circulated for information. The following was noted; 1. Proposed Non-Prescribed Road Signs (refers to Minute Ref. 105/17) The Department of Transport has refused the request for 'Keep our Village Tidy' to be added to Tickton signage on A1035. 2. Parish Transport Champion (refers to Minute Ref. 89/17) Richard Vickers has received documentation from ERYC relating to the Champion role and will attend training in October. Correspondence The following correspondence was noted at the meeting; a) Community Emergency Plans and Neighbourhood Watch Groups b) Adoption of the East Riding of Yorkshire Statement of Community Involvement 2017 c) Parish Council Liaison Meetings Notes d) Standards Committee - Agenda 18th July 2017 e) Freedom of Information Request: Contact with oil and gas companies – the Clerk responded to FIO request on 26 June 2017 f) ERNLLCA - Chief Executive's Bulletin - 2018/2019 (<i>Response by 24.7.17</i>) RESOLVED: Cllr N Walker to review documentation and liaise with the Personnel Committee, if required.

	<p>g) Welcome to Hull & East Yorkshire Guide + Beverley Flemingate request to advertise RESOLVED: Cllrs unanimously agreed to decline the invitation to advertise in the Hull & East Yorkshire Guide. No further external advertisements to be placed on Noticeboards/website until Clerk has investigated legalities.</p> <p>h) Crime Reduction Fund RESOLVED: Cllr Wells to contact fund administrator for further information</p> <p>i) Proposed Public Path Diversion - Tickton Footpath No. 3, Tickton by 4 August 2017 RESOLVED: Cllrs unanimously agreed to the proposal. Clerk to respond accordingly.</p> <p>j) Hull and East Riding Catchment Plan Consultation by 31 July 2017 RESOLVED: No comment, Clerk to respond accordingly.</p> <p>Handyman's Report</p> <p>a) Climbing frame Weel Common - I Brice to fit bitumen flashing to the Climbing Frame posts where they enter the ground and stained with preservative as recommended by the Annual Inspection Report.</p> <p>b) Bus shelter, Main Street has been inspected by I Brice and has reported that this safe and not leaking. RESOLVED: Clerk to discuss timescale for work to be undertaken with Handyman.</p>
120/17	<p>ITEMS FOR DISCUSSION WITH WARD COUNCILLOR – Ward Cllr Pollard was present. No outstanding matters.</p>
121/17	<p>WILD FLOWER BEDS RESOLVED: Cllrs unanimously agreed that the Wild Flower Bed on Main Street/A1035 be mowed and return to a grass verge.</p>
122/17	<p>ENFORCEMENT ISSUES</p> <p>a) Public Rights of Way (PROW) Concerns have been raised in relation to private dwellings encroaching onto PROW. RESOLVED: Clerk to refer concerns to ERYC, Countryside Access Team.</p> <p>b) Storage Container A storage container has been placed on land potentially owned by GOLGV Training Services. Concerns were raised as to whether this is temporary or a permanent replacement for the Stable Block. RESOLVED: Clerk to refer to ERYC, Planning Enforcement Team.</p>
123/17	<p>COMMUNITY SAFETY Graffiti on Weel Road concrete embankment will not be removed by ERYC as it is not classed as offensive. ERYC has written to the owner (Environment Agency) requesting removal. RESOLVED: Clerk to send follow up letter to the Environment Agency re: removal of graffiti on Weel Rd.</p> <p>Cllr A Walker reported an increase in the number of shed, garage thefts and vehicle crime; please ensure that all property is locked. A bike has been stolen and attempts made to take fuel from Scott's Farm. A negative search was conducted following reports of people wandering into gardens. An incident occurred on Churchfields; should the public witness a suspicious act and the individual is wearing a balaclava, please call 999. To support the Police, please ensure that all crimes are reported by calling (non-emergency) 101.</p>
124/17	<p>PLANNING</p> <p>Planning Decisions 17/01453/PLF - 66 Churchfields Tickton - Erection of single storey extension to rear and partial conversion of garage to create utility room - Permission grant with 3 conditions 17/01034/PLF - 37 Carr Lane Weel - Conversion of garage to create additional living accommodation - Permission granted with 3 conditions</p> <p>Planning Applications 17/01906/PLF - The Old Post House, 70 Main Street Tickton - Erection of single storey extension to side for use as a funeral business following demolition of existing outbuildings. PC decision deadline - 24 July 2017 RESOLVED: The Parish Council strongly object on the grounds of the impact on the neighbourhood including;</p> <ul style="list-style-type: none"> • Highways issues – traffic generation, vehicular access, highway safety and lack of sight lines • Smells and fumes • Loss or effect on trees

	<ul style="list-style-type: none"> • Incompatible or unacceptable uses • Loss of property value • Loss of views <p>Should the application be permitted the Parish Council recommend the following conditions be applied;</p> <ul style="list-style-type: none"> • Signage be sensitive and discreet • Provision of adequate off-street parking • Protection of the existing Yew Tree • Wooden window frames to be in fitting with the Conservation Area • Traffic management for the period of building work i.e. traffic lights, to reduce road and footpath disturbance • Suitable water attenuation plans to mitigate the impact of surface water run-off • Demonstrate compliance with the Sequential Approach: proposal above 100 sq m (gross) floorspace • Restrict neighbourhood noise pollution during business hours and out of hours service <p>17/02072/PLF 1 Park View, Routh - Erection of single storey extension to rear following demolition of existing and construction of detached garage to side. PC decision deadline – 2 August 2017</p> <p>RESOLVED: No objection, but conditions should be included for suitable water attenuation plans to mitigate the impact of surface water run-off</p>
125/17	<p>COMMUNITY FUND APPLICATION – All Saints Church, Routh</p> <p>RESOLVED: Cllrs unanimously agreed to defer to September meeting.</p>
126/17	<p>GL CULLINGTON FIELD – TENNIS COURTS AND FENCING PROJECT & FUNDING</p> <p>Cllr Sinkler has met with Contractors on site. The specification and costings contained within the revised quotation were presented at the meeting. The preferred Contractors have agreed to hold the price for a mid-September start date to maximise use of time limited funding secured to date. Further funding opportunities have been offered, subject to the submission of supporting documentation.</p> <p>A cashflow analysis was undertaken by the Clerk and verified by Cllr Greenwood. Thanks, were expressed to Cllr Greenwood for his time and support in this matter.</p> <p>RESOLVED: Cllrs unanimously agreed that the Clerk continue to pursue funding opportunities and that the project proceeds to completion.</p>
127/17	<p>FINANCES</p> <p>Monthly Financial Statements</p> <p>RESOLVED: The Financial Statement, Bank Statement to 30 June 2017 and Budget Statement V4 were approved.</p> <p>Payments</p> <p>The following payments were presented for approval at the meeting;</p> <ol style="list-style-type: none"> 1) East Riding Group Ltd – Grass Cutting - £424.48 + VAT 2) I Brice – Plants - Reimbursement - £74.80 incl. VAT 3) Salaries - £787.34 <p>RESOLVED: The above payments were approved.</p>
128/17	<p>There being no further business the meeting closed at 9.30 pm. The next ordinary meeting of the Parish Council is scheduled for 18 September 2017 at 7.30pm</p>

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Chair: Tickton and Routh Parish Council Date