

Tickton & Routh Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 20 January 2020

Present: Councillor: Sinkler (in the Chair)
Councillors: Caley; Hadley; Lenton; Mathison; Riley; N Walker & T Walker

In Attendance: Ward Councillor Gateshill (Agenda item 1-3&5); Minute Ref.001-3&5/20)

Apologies: Councillors: Fogarty; Oliver; Wells & Ward Councillor Greenwood

Absent: None

Public: No members of the public were in attendance

Minute Taker Mrs M Middleton – Clerk

001/20	APOLOGIES – recorded.
002/20	DECLARATION OF INTERESTS – none recorded.
003/20	MINUTES Resolved: The minutes of the meeting of the 9 December 2019 were approved as a true and correct record.
004/20	DRAFT FINANCE & GRANT COMMITTEE MINUTES 13 JANUARY 2020 – were recorded as received.
005/20	WARD COUNCILLORS REPORT - Cllr Gateshill presented an update on the following matters; <ol style="list-style-type: none"> 1. PLANNING & PROPERTY MATTERS UPDATE 206/19 (166/19) Following discussions with ERYC, the undertaking of property development without the necessary planning approval is not a criminal offence. ERYC can serve an Enforcement Notice, which can be appealed. ERYC is reluctant to service Enforcement Notices on development that, in the opinion of the Officers, would be granted permission on planning grounds. Cllr Gateshill agreed to write to Stephen Hunt, ERYC advising of the PCs disappointment in the planning enforcement process. 2. FLOOD & DRAINAGE Cllr Gateshill has met with Leconfield PC to look at their flood alleviation scheme. Graham Stuart was looking at re-introducing the River Hull Board, due to his ministerial duties, this will hopefully be undertaken by Greg Knight. which is good but not properly maintained. Cllr Gateshill confirmed attendance at the Joint meeting with Leconfield and Leven PC on the 5th February 2020.
006/20	COMMUNITY SAFETY Theft from motor vehicles and violence against persons was report within the wider East Riding area. Neighbourhood Watch is to apply for grants to enable it to run more efficiently. Grants are also being identified to finance the installation of speed cameras; the police are responding to reports of bad driving. To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email: ticktonandweelnwg@gmail.com
007/20	CLERKS REPORT <ol style="list-style-type: none"> 1. The clerk reported the following resolutions as completed; 119/19 Handyman’s Report: The contractor has repaired the safety surface under the junior swings identified on the last Play Inspection Report and the damaged surface under the basket swing FOC. 145/19 c. Motion: ERYC Grounds Maintenance Teams have completed work on Carr Lane, Tickton. No maintenance required to hedgerows on Weel Road. Clerk to revisit Weel PROW in the Spring. 181/19 Emergency Plan Review: ERYC has received the updated Plan. 198/19 2. Planning: Comments submitted to ERYC. 2. The clerk reported the following resolution updates; 167 & 193/19 Grant Funded Development The bike shelter hardstanding has been installed, work to be completed this week. A start date is waited for the benches. Following a verbal request from a resident the PC considered the cycle path verge between Tickton and Routh as suitable location to replace the proposed St. Pauls Green bench. RESOLVED: To request permissions from ERYC and if approved, the Clerk to order additional works with Marmax Recycling Ltd/L&K Warcup within the remaining Community Seating budget allocation. 186/19 Pedestrian crossing facilities on Main Street, Tickton outside Tickton Primary School ERYC are to investigate the PC’s concerns within the next 3 months.

3.	<p>205/19 Allotments – deferred to next meeting.</p> <p>The following matters were recorded as being reported to ERYC under Delegated Authority;</p> <p>Routh: Pavement issues and drain covers damaged</p> <p>Monks Drain to White Cross: Debris on cycle path</p> <p>Meaux Lane, Routh: Litter Pick</p> <p>Main Street, Tickton: 30mph sign damaged</p>
008/20	<p>HANDYMANS REPORT – None recorded.</p>
009/20	<p>CORRESPONDENCE</p> <ol style="list-style-type: none"> 1. Office of the Police & Crime Commissioner: E Bulletin & invite to Meet the Commissioner – noted. 2. ERNLLCA: NALC Chairman’s Open Letter to all Cllrs – noted. 3. ERNLLCA: Newsletter – noted. 4. ERNLLCA: Good Employment Day Training Friday 14th February RESOLVED: Cllr Lenton to attend. 5. NEWS RELEASE: Graham Stuart MP keen to address flooding issues in New Year – noted. 6. Tickton Diary: RESOLVED: To submit articles relating to Joint Meeting/Flood Photos; Community Led Housing; Dog Fouling; Precept Notice; Overgrown boundary hedges. 7. Notice of Road Closure: Wawne (Meaux Lane/Road) 21-24 January 2020 – noted. 8. Planting of new trees within the Parish RESOLVED: To identify suitable locations and tree species for further consideration. 9. Resident: Tickton Village Noticeboards – to note Correspondence received after publications of Agenda for noting; 10. Resident: Response from EA letter and residents reply 11. ERYC: Prior notification of temporary up-coming road closure for works - Weel Road, Tickton (Wednesday 12 February 2020 expected to be completed by 14 Feb 2020) for carriageway re-surfacing works RESOLVED: To request that ERYC put priority signage at Weel Bridge 12. ERYC: Standards Committee - 28 January 2020
010/20	<p>PLANNING</p> <ol style="list-style-type: none"> 1. Planning Decisions <ul style="list-style-type: none"> 19/03336/PLF – Ferry Farm House, 9 Carr Lane – Erection of a first-floor extension to rear – approved. 19/03501/PLF – 64 Main Street – Erection of a single storey extension to rear following removal of existing conservatory and extension to existing rear dormer window (AMENDED PLANS/DESCRIPTION) – approved. 2. Planning/Tree Applications <ul style="list-style-type: none"> 19/04122/PLF - 39 St Pauls Way - Erection of a single storey extension to rear, conversion of existing garage to form office/storage, alterations to door and window to front and construction of canopy over front door. RESOLVED: No comment. 19/04028/PLF – Fernleigh, 220 Hull Bridge Road, Tickton - Construction of dormer window to front, extension to side dormer windows and modification to rear elevation of extension approved by 17/03440/PLF and 18/02419/VAR (AMENDED DESCRIPTION). RESOLVED: Strongly object and call in; <ul style="list-style-type: none"> • Loss of privacy to neighbouring properties due to the elevation of the windows. • Development overbearing, out of character with existing properties and outside of the building line. • Consideration be given to the roof remaining as approved by ERYC Planning Department. • And, to consider comments submitted from members of the public to ERYC Planning Department. <p>If approved, the following conditions be adopted;</p> <ul style="list-style-type: none"> • All windows above 1.8m be fitted with obscure glass. • Suitable water attenuation plans to mitigate the impact of surface water run-off. <ul style="list-style-type: none"> 19/04314/PLF - Land North Of Weelgate House, Carr Lane, Weel - Erection of cattery building and isolation unit building, creation of a vehicle access and erection of timber fence and entrance gates RESOLVED: No objections. If approved, the following conditions be adopted; <ul style="list-style-type: none"> • The business remains ancillary to the house as it is classed as in the open countryside. • The entrance off Carr Lane should be of suitable construction for proposed traffic levels and current vegetation screening should be maintained throughout operation. • The previously permitted temporary gate onto Common Land should be closed up and replanted now. • Suitable water attenuation plans to mitigate the impact of surface water run-off.
011/20	<p>ENFORCEMENT – none recorded.</p>
012/20	<p>PUBLIC CONSULTATION</p> <p>Consultation: Strengthening police powers to tackle unauthorised encampments – noted.</p>
013/20	<p>MOTIONS PROPOSED BY COUNCILLORS – None received.</p>

014/20	<p>JOINT MEETING RE: FLOODING ISSUES & DRAFT LOCAL PLAN REVIEW</p> <p>In response to Minute Ref. 197/19 6. it was confirmed that a meeting has been arranged with Ward Cllrs and representatives from Leconfield and Leven PC on the 5 February 2020 to progress.</p> <p>RESOLVED: T&RPC Representatives to include Cllrs Mathison, Oliver, Sinkler & N Walker.</p>
015/20	<p>COMMUNITY LED HOUSING WORKING GROUP</p> <p>The Working Group has received an invitation to attend a Legal Workshop on the 25 January 2020. The next meeting is to be held on the 29 January 2020. An end of Grant Report is to be submitted by 31 January 2020.</p> <p>RESOLVED: Delegated authority was granted to the Working Party to write the end of grant report.</p>
016/20	<p>ANNUAL PARISH MEETING 2020</p> <p>RESOLVED: To invite Ward Cllrs to present on matters of interest and flood related matters.</p>
017/20	<p>RECREATION GROUND TRUST</p> <p>The Clerk met the Local Councils Association (ERNLLCA) to verify legal documents held and it was confirmed that the PC is 'sole Trustee' rather than Cllrs as 'Trustees'. Terms of Reference will be drawn up together with a report for future reference. The Clerk will liaise with the Charity Commission (CC) to identify which plots of land form part of this Trust.</p> <p>RESOLVED: The Clerk to update the Trustee details held by the CC when Annual Return is submitted by 31.3.2020 and identify land contained within the Trust. The Clerk to draft TOR and prepare a report.</p>
018/20	<p>TICKTON PRE-SCHOOL/PLAY PALS COMMUNITY GARDEN AGREEMENT</p> <p>RESOLVED: Defer to February Meeting.</p>
019/20	<p>INSURANCE FOR SHELTER & COMMUNITY SEATING</p> <p>RESOLVED: To include assets on insurance policy at an additional premium of £41.48 including Insurance Premium Tax (IPT) due on policy renewal and on asset register.</p>
020/20	<p>DEFIBRILLATOR GROUP</p> <p>A meeting was held with ERYC Highways to identify suitable locations for signage. The Group were requested to consider the long-term replacement costs of out of date units, timeframes and expected funding requirements from Grants and/or the PC to support 2021-22 Precept budget planning.</p>
021/20	<p>FINANCE – The Financial Report and Bank Statements to 31 December 2019 were presented.</p> <p>1. Delegates Payments (13.1.2020):</p> <ol style="list-style-type: none"> 1. Office Depot – Ink Cartridge and Stationery - £11.09 + VAT 2. TMX Clothing Supplies – Hi Vis Vests (Emergency Boxes) - £100 + VAT <p>2. Payments:</p> <ol style="list-style-type: none"> 3. Getextra Ltd – Website Development - £300 + VAT 4. ERNLLCA – Training - £45 + VAT 5. Marmax Recycled Products – Benches - £1658 + VAT 6. Tickton Village Hall – Room Hire - £10 7. Salaries and Pension <p>3. Income: Nat West – Bank Interest - £1.70</p> <p>Resolved: The above financial report, bank statements, payments and income were approved. Under Part II excluding press and public salaries, pension and reimbursements were approved. Community Led Housing: The additional 8 hours worked by the Clerk was authorised for payment in February 2020.</p>
022/20	<p>2020-21 BUDGET AND PRECEPT</p> <p>The Finance & Grant Committee budget and precept recommendations were considered.</p> <p>In summary, on the advice of the Local Councils Association and recent financial training, the Clerk informed the PC to consider gradually increasing the Election Reserve from £1k to £3-£5k to cover the costs of a by-Election. In relation to its size, the PC should consider working towards holding a <u>minimum</u> General Reserve of £18-£20k within the next 2 years.</p> <p>The budget was agreed and the Precept Demand was approved at £32,775 (17.9% increase on 2019/20 precept of £27,608). The charge to Band D properties will increase by £7.71 to £50.67 per year (0.64p per month). The Precept Demand was signed.</p> <p>Resolved: The Clerk to submit a Precept Demand of £32,775 to ERYC.</p>
023/20	<p>DATE OF NEXT MEETING(S): The next Ordinary Meeting of the Parish Council will be held on Monday 10 February 2020 at 7.30pm.</p>

The Minutes were signed as an accurate record at the meeting held on the 10 February 2020.