

Tickton & Routh Parish Council

DRAFT Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 10 February 2020

Present: Councillor: Sinkler (in the Chair)
Councillors: Fogarty; Mathison; Oliver; Riley; N Walker & T Walker

In Attendance: Ward Councillors: Gateshill & Greenwood (Agenda item 1-5); Minute Ref.024-028/20)

Apologies: Councillors: Caley; Hadley & Lenton

Absent: None

Public: No members of the public were in attendance

024/20	APOLOGIES – recorded.
025/20	DECLARATION OF INTERESTS – None recorded.
026/20	MINUTES Resolved: The minutes of the meeting of the 20 January 2020 were approved as a true and correct record.
027/20	COUNCILLOR VACANCY The resignation of Cllr F Wells was recorded. ERYC Electoral Services have confirmed the closing date for members of the public to request a by-election for the vacancy is 14 February 2020. If no such notice is given the Parish Council can fill the vacancy by co-option. Resolved: Clerk to advertise the vacancy following notification from ERYC to proceed through co-option.
028/20	WARD COUNCILLORS REPORT Ward Cllrs confirmed attendance at the Annual Parish Meeting on 23 March 2020. The presentations will be based on the Cllrs. first year in office and matters of local interest.
029/20	COMMUNITY SAFETY - None recorded.
030/20	CLERKS REPORT
1.	The Clerk reported the following resolutions as completed; 121/19 WARD COUNCILLORS REPORT – Signage on ERYC land at Routh is approved. 167/19 F & G COMMITTEE – 2019/20 development is expected to be completed by year end. 179/19 1. ERYC: Code of Conduct Revisions – ERYC informed / website updated. 179/19 8/9. ERYC: Dementia Friendly Communities – actioned. 182/19 PUBLIC SECTOR (WEBSITE) ACCESSIBILITY REGS – Statement added to website. 194/19 ERYC CHAIRMAN’S AWARD EXPECTED JANUARY 2020 – applications submitted to ERYC. 202/19 COMMUNITY LED HOUSING WORKING GROUP – New Working Group formed. 007/20 3. Cycle Path – Monks Drain to White Cross (DM) – ERYC cleared the cycle path. 009/20 4. ERNLLCA: Good Employment Training 14.2.2020 - Cllr Lenton booked to attend. 009/20 6. Tickton Diary Articles – submitted. 010/20 19/04028/PLF & 19/04314/PLF - comments submitted to ERYC. 014/20 JOINT MEETING RE: FLOODING ISSUES/DRAFT LOCAL PLAN – meeting held on 5.2.2020. 015/20 CLH WORKING GROUP - End of grant report (Interim) submitted. 016/20 ANNUAL PARISH MEETING 2020 – Ward Cllrs invited. 017/20 RECREATION GROUND TRUST – Annual Report submitted/TOR drafted. 019/20 INSURANCE FOR SHELTER & COMMUNITY SEATING – actioned. 022/20 2020-21 BUDGET AND PRECEPT – Demand submitted to ERYC.
2.	The Clerk reported the following resolution updates; <ul style="list-style-type: none"> • 032/19 War memorial (158/18) Resolved: The PC granted approval to submit a Grant Application to Routh Wind Farm Community Pot to clean the Memorial, re-point using lime mortar and repaint lettering. • 032/19 Outdoor Gym Equipment Resolved: The PC granted approval to submit Grant Applications to Routh Wind Farm Community Fund, ERYC and Awards for All to install a range of Outdoor Gym Equipment.

	<ul style="list-style-type: none"> • 017/20 Recreation Ground Trust The Local Councils Association confirmed that the Parish Council is sole Trustee of the Recreation Ground Trust and not individual Cllrs. To confirm, Cllrs. who are members of the Trust are not required to update the Register of Interests held or declare an interest. Resolved: The Recreation Ground Trust Committee Terms of Reference were adopted. • 018/20 Tickton Pre-school Community Garden Agreement The signed Agreement, insurance and risk assessments were recorded as received. Item closed. • 193/19 (163/19 1. /174/19 2.) Motions - Cllr N Walker proposed that the PC ‘considers asking ERYC for a crossing on the A1035 at Cherry Lane Garden Centre and the new build houses.’ Following the PCs request relating to the outcome of the Department for Transport including the A1035 between Beverley and the A165 as part of their indicative Major Roads Network (MRN). ERYC confirmed that the MPN Map (Dept of Transport) includes the A1035 between Beverley and White Cross. ERYC still manage the road as part of their highway network. Including it in the MRN may open up opportunities for additional funding in the future but in the short to medium term there is likely to be little change in the current position. Item closed.
3.	<p>To record matters actioned by Clerk under delegated authority;</p> <ul style="list-style-type: none"> • Broken drain cover: Main Street, Tickton – ERYC has replaced the lid and a full repair will be undertaken in the next financial year. • Road Sign (Cyclist & Pedestrian): A1035 towards Leven between the lay-by and Albanwise Farm – ERYC has replaced signage. Item closed.
031/20	HANDYMANS REPORT – None recorded.
032/20	CORRESPONDENCE
1. 2. 3. 4. 5. 6. 7. 8.	<p>1. ERNLLCA: January Newsletter – noted.</p> <p>2. ERYC: Public Path Extinguishment Order 2018 – Wawne Footpath No. 7 and Public Footpath Creation Order 2018 – Wawne Footpath No. 14. – noted.</p> <p>3. ERYC: Planned VRS maintenance works along A1035 Tickton (Grange) Bridge commencing 29.1.20 (10 days) Due to unforeseen ground conditions the works have been delayed and will not finish until 21.2.2020. Resolved: To update website.</p> <p>4. ERYC: Waterways Partnership News Digest (including Environment Bill) - January 2020 – noted.</p> <p>5. ERYC: PSPO Training Resolved: The Clerk to notify ERYC that Cllrs Hadley and N Walker to attend.</p> <p>6. Tour De Yorkshire 30 April to 3 May – The event route is planned to travel through Tickton Village. Resolved: The PC to arrange for bikes and assets to be decorated throughout the parish and host ‘Land Art’ Competition theme ‘TDY/Saving the Environment’. To inform the community through the website and AAT. Groups to consider hosting refreshments for spectators and encourage residents to decorate their properties.</p> <p>7. ERNLLCA: Financial Responsibilities Training day - 19th March – noted.</p> <p>8. ERNLLCA: FREE training on play area safety - 9th April – noted.</p>
033/20	PLANNING
1.	<p>Planning Decisions</p> <p>19/02693/CLC Majestic Pool, Weel Road, Weel – Change of use of former waste land and lake to commercial coarse fishing lakes, including hard standing parking areas and siting of a caravan – approved.</p> <p>19/04122/PLF – 39 St Pauls Way, Tickton – Erection of a single storey extension to rear, conversion of existing garage to form office/storage, alterations to door and window to front and construction of canopy over front door – approved.</p> <p>19/03635/PLF – Unit 14 & 15, Riverside Works, Hull Bridge Road, Tickton – Erection of extension to existing building – approved.</p>
2.	<p>Planning/Tree Applications</p> <p>20/00200/PLF - Springdale Farm Shop, 1A Tickton Meadows, Tickton - Alterations and conversion of Butchers/Farm Shop to a dwelling with associated parking. Resolved: Object on the change of use as the Parish Council does not want to lose the village shop which is a valuable asset to the community. The building and outside area is too small for a dwelling. If approved, the following condition be adopted;</p> <ul style="list-style-type: none"> • The front door to remain in current location. • No railings to the Main Street frontage as it would not fit with the conservation area. • Defibrillator to remain accessible at all times.
034/20	ENFORCEMENT – None received.

035/20	PUBLIC CONSULTATIONS – None received.
036/20	MOTIONS PROPOSED BY COUNCILLORS Cllr N Walker proposed that the PC consider ‘installing a pavement across the Village Hall field from Churchfields to Main Street in order to alleviate the school run and to consider asking ERYC to provide any redundant road planings.’ Resolved: The PC agreed to include in a Parish Appraisal.
037/20	JOINT MEETING RE: FLOODING ISSUES & LOCAL PLAN REVIEW Cllr Sinkler reported that the meeting held on 5 February 2020 was well attended by members of Leconfield Parish Council, Leven Parish Council, Tickton & Routh Parish Council and Ward Cllrs. In summary, the recommendations were to form a joint Working Group to address two key issues including Flood Alleviation and Infrastructure. The next meeting is scheduled for the 26 February 2020, venue tbc. Cllr N Walker advised that her representation on the Flood Liaison Group will cease. Resolved: The PC appointed Cllrs Fogarty, Mathison, Oliver and Cllr Sinkler as Working Group representatives. Cllr Fogarty to liaise with the University and invite a representative onto Working Group. Clerk to contact representation from the Internal Drainage Board. To appoint Flood Liaison Group Representative on at the next PC meeting Agenda.
038/20	COMMUNITY LED HOUSING WORKING GROUP The group reported that the Interim End of Grant Report has been submitted to ERYC. Resolved: The PC approved the following recommendations; <ul style="list-style-type: none"> • The Working Group to undertake a CLH questionnaire to incorporate parish appraisal questions. • To utilise CLH grant funding towards the cost of the meetings, consultation documents, printing, distribution, analysis and report. • The PC to contribute towards additional costs associated with including the parish appraisal. • Also, that the Community Working Group to consult via a range of methods i.e. public events, meetings and written consultations. Cllrs to forward parish appraisal questions to the Clerk.
039/20	ANNUAL PARISH MEETING 23rd March 2020 Ward Cllrs have confirmed attendance. Resolved: The PC to invite the Community Led Housing Group to present.
040/20	FINANCE A <ol style="list-style-type: none"> 1. The Financial Report to 31 January 2020 was received. 2. Payments: <ol style="list-style-type: none"> 1. Tony Cook Group – Bike Shelter - £6456.00 (£5380.00 + £1076.00 VAT) 2. JRB Enterprise Ltd - Dog Bags - £173.88 (£144.90 + £28.98 VAT) 3. Marmax Recycled Products – Bench - £187.44 (£156.20 + £31.24 VAT) 4. Broxap Ltd – Bench - £642.00 (£535.00 + £107.00 VAT) 3. Income: Bank Interest - £1.64 Resolved: The financial report, payments and income were approved.
PRIVATE SESSION (PART II)	
041/20	STAFFING MATTERS Resolved: Salaries and pension were approved. Community Led Housing: The additional 13.5 hours worked by the Clerk was authorised for payment in March 2020. The PC to contact ERVAS to ensure that the Pension documentation is submitted before the deadline
042/20	(205/19) ALLOTMENTS MATTERS Cllr Oliver and the Clerk provided a report. Resolved: The PC to progress in line with ERYC recommendations.
043/20	Date of Next Meeting(s): The next Ordinary Meeting of the Parish Council will be held on Monday 16 March 2020 at 7.30pm.

Signed by Chairman _____ Date _____