

Tickton & Routh Parish Council

Draft Minutes of the meeting held on **Thursday 16 July 2020** at 7.30pm online via Zoom as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) due to the COVID19 Coronavirus crisis

Present: Councillor: Sinkler (in the Chair)
Councillors: Caley; Hadley; Mathison; Oliver; Riley; Vickers; N Walker & T Walker

In Attendance: Ward Councillors: Gateshill & Greenwood

Apologies: None

Absent: Councillor Lenton

Public: No members of the public were in attendance

065/20 APOLOGIES – recorded.

066/20 DECLARATION OF INTERESTS – Cllr Sinkler (Minute Ref. 074/20 2.c.)

067/20 SPECIAL DISPENSATIONS FOR MEMBERS UNABLE TO ATTEND MEETINGS According to s 85 of the Local Government Act 1972, if a Councillor fails to attend a meeting for a period of six months, they cease to be a member of the authority, unless that failure was due to a reason approved by the authority. Therefore, Members to consider granting special dispensation to all Members, valid until May of next year, approving their non-attendance because of the adverse circumstances caused by Covid-19.
Resolved: Leave of absence was granted to any and all Members who were unable to attend Council meetings during the Coronavirus pandemic up to May 2021 or until physical meetings can be held.

068/20 MINUTES

Resolved: The minutes of the meeting of the 16 March 2020 were approved as a true and correct record.

069/20 CLERKS REPORT

1. Ward Cllr Gateshill reported on matters outstanding.
2. The following resolutions were reported as completed;

Min. Ref	Description	Actioned
030/20 2.	017/20 Recreation Ground Trust Resolved: The RGT Committee Terms of Reference were adopted.	Added to PC website
032/20 6.	Tour De Yorkshire 30 April to 3 May Resolved: The PC to arrange for bikes and assets to be decorated throughout the parish and host ‘Land Art’ Competition theme ‘TDY/Saving the Environment’. To inform the community through the website and AAT. Groups to consider hosting refreshments for spectators and encourage residents to decorate their properties.	Postponed to 2021
036/20	MOTIONS PROPOSED BY COUNCILLORS Cllr N Walker proposed that the PC consider ‘installing a pavement across the Village Hall field from Churchfields to Main Street in order to alleviate the school run and to consider asking ERYC to provide any redundant road planings.’ Resolved: The PC agreed to include in a Parish Appraisal.	Added to Parish Appraisal.
038/20	Cllrs to forward parish appraisal questions to the Clerk.	Actioned.
042/20	(205/19) ALLOTMENTS MATTERS Resolved: The PC to progress in line with ERYC recommendations.	Site surveyed/ cleared, locks changed and plot re-let.
049/20 2.	020/20 Defibrillator Group Resolved: The PC to liaise with the Defibrillator Group to ascertain the future of the unit currently located at Springdale Farm Shop.	Agreement signed by new owner.
049/20 2.	030/20 2. War memorial (032/19 & 158/18) Resolved: The PC appointed WP Everingham & Sons Ltd to undertake the work at a cost of £700 plus VAT.	Work completed to clean and restore.

052/20 2.	Planning/Tree Applications 20/00522/CLE - Resolved: Refusal on the basis of agricultural occupancy.	Comments uploaded to ERYC planning portal and PC website.
052/20 3.	Planning Appeals: 20/00001/REFUSE <u>Resolved:</u> To request that Planning Inspectorate take into consideration that the resident has dug a dyke around the plot which appears to be to support drainage on the site which would indeed suggest that this is an area of high flood risk inappropriate to caravans being sited on it.	Comments submitted by letter to the PI (special next day delivery) and uploaded to PC website.
052/204.	T&RPC Planning Committee: 19/04028/PLF <u>Resolved:</u> The comments submitted by the Planning Committee were recorded.	Comments uploaded to ERYC planning portal and PC website.
057/20	COMMUNITY LED HOUSING WORKING GROUP <u>Resolved:</u> The PC approved the Working Groups recommendations including; 1. To create a CLH Facebook page 2. Cllr Oliver and Clerk to liaise and put together the parish appraisal and share with the PC for approval 3. Draft CLH Consultation document.	Actioned.
058/20	ROUTH WIND FARM REPRESENTATIVES: <u>Resolved:</u> The PC approved the Terms of appointment as agreed under Minute Ref. 163/19.	Terms of Appointment adopted by RWF Reps.
059/20	PARISH TRANSPORT CHAMPION: <u>Resolved:</u> The PC approved the Terms of appointment.	Terms of Appointment adopted by PTC.
062/20	Corona Virus (COVID-19): <u>Resolved:</u> The PC approved and activated the High Consequence Infectious Disease Policy.	Actioned and uploaded to PC website.

3. The following updates were received on outstanding matters;

Working Group	Action update
Joint Flood Alleviation	The meeting with Graham Stuart MP on the 27 March 2020 was cancelled due to COVID-19 lockdown restrictions. In order to progress this matter, a report was sent to Ward Cllr Gateshill on 28 May 2020 summarising key points to raise with Graham Stuart MP on behalf of the working group.
Community Led Housing	During COVID-19 lockdown David Siddle and Peter Hirshfeld invited the working group to attend virtual workshops. Project information is now available on the PC website and a Facebook page has been created. The working group had held 2 meetings to progress the CLH and Parish Appraisal. The clerk is currently formatting the hard copy consultation and once approved will obtain a quote from ERYC Print & Design service ready for distribution. The PC had received correspondence relating to a plot of land. The CLH group to follow this up and report back to the PC.

070/20 DELEGATION SCHEME in response to Covid-19

Resolved: To delegate authority to the Clerk in consultation with the Chairman and Vice Chairman (or other Councillors if the Chairman and / or Vice Chairman are indisposed) to take any actions necessary with associated expenditure to protect the interests of the community and ensure Council business continuity during the period of the pandemic COVID19 coronavirus, informed by consultation with the members of the Council.

This delegated authority ceases upon resumption of in-person meetings of the Parish Council

DECISIONS TAKEN SINCE THE CORONAVIRUS LOCKDOWN: The following decisions were made under delegated authority since the Ordinary meeting on 16 March 2020;

ID	Description	Decision
1.	Meetings	Decision to continue with delegated authority and hold virtual meetings as required. Annual Meetings to be postponed until May 2021.
2.	Staff	Decision to make provision for employees to undertake home based tasks from 23 March. A Risk Assessment was undertaken to support the return to outdoor tasks from the 2 July 2020.

3.	Routh Wind Farm COVID-19 Grant	Decision to apply to the Routh Wind Farm Community Fund for £20k grant funding to support COVID-19 Disaster Relief & Recovery within the parishes of Tickton & Routh. T&RPC to match fund 20% of the successful Routh Wind Farm Community Fund approved grant funding up to £4k. The grant application was rejected by the Routh Wind Farm. Agenda item to discuss £4k held in PCs Community Fund budget.
4.	Small Business Grant	Decision to apply for the non-restricted £10k grant available to small businesses receiving SB rate relief (GL Cullington Field). Grant received and held in non-restricted Reserves.
5.	VE Day 75th Anniversary Community Fund	Decision to apply to ERYC for £385 towards a wreath, silhouettes and street decorations. A grant offer was received and accepted. It was agreed to proceed to order 1 x wreath (£25), 2 x silhouettes with poppy & nightingale (ER Signs & Graphics - £360.00). The PC to consider street decorations.
6.	CLlr Co-option Application	Decision to co-opt Mr Richard Vickers. Acceptance of Office and Register of Interest documentations were received and returned to ERYC. The Chairman welcomed Cllr Vickers at the meeting.
7.	Correspondence	<ol style="list-style-type: none"> 1. ERYC – Coronavirus updates 2. ERNLLCA/NALC – Coronavirus updates, government guidelines, newsletters 3. ERNLLCA - LGA Model Code of Conduct Consultation – noted/circulated to Cllrs. 4. ERYC - National Highways and Transport User Satisfaction Survey – actioned by Cllr N Walker 5. Humberside Police - Rural community safety priorities – actioned by Cllr T Walker 6. Humberside Police - Request for Information regarding misuse of motorcycles – negative response. 7. Resident: Metal access gate – Churchfields – signposted to ERYC 8. Resident: Land Ownership Query – signposted to ERYC & HM Land Registry 9. Resident: Weel Tip – signposted and reported to ERYC. 10. Resident: Copy of letter sent to EA – noted. 11. Resident: Fly Tipping on Scotts Garth Green - signposted and reported to ERYC. 12. Residents: Village Field Trees (refer to delegated decision ID 32). 13. AFC Tickton: Use of Recreation Grounds – PC awaiting application form/documents.
Decision to submit the following comments to planning applications;		
8.	Planning Application	<p>20/00747/VAR (18/03677/PLF) – Calgary House 11 Main Street Tickton – Raising of roof height of main dwelling, erection of a dormer to the rear, erection of two storey and single storey extensions to the rear and the installation of a first-floor window to side of dwelling house.</p> <p>Comments submitted: Consideration be given to obscured glass to the first-floor and second-floor windows to protect the privacy to neighbours and conditions should be included for suitable water attenuation plans to mitigate the impact of surface water run-off due to the increase in hard standing area.</p>
9.	Planning Application	<p>19/03930/OUT - Land South Of Avalon, Butt Lane, Tickton - Outline - Erection of two dwellings (All Matters Reserved) – AMENDED PLANS</p> <p>Comments submitted: The Parish Council request that ERYC ask the planning applicant for a full explanation of why they require an extended application site area.</p> <p>On reviewing this application, the Parish Council resubmit the following comments:</p> <p>Strongly object and call in;</p> <p>The proposed development is not in keeping with the existing curtilage.</p> <p>Over development of the overall plot.</p> <p>The land is not suitable for development due to risk of flooding; soakaways will not work sufficiently; flood and surface water will be displaced to surrounding properties.</p> <p>The Parish is not, in the opinion of the Parish Council, a Primary Village.</p> <p>If approved, the following conditions be adopted;</p> <p>The build be restricted to a single bungalow of a similar size to Avalon in order to balance the development area.</p> <p>No approval should be granted prior to the applicant submitting a plan of how both surface water and foul water will be dealt with. This is owing to the fragile state of both of these drainage systems within the village. The existing sewerage system is archaic and often blocks in various parts of the village.</p> <p>The entire run of dykes be cleaned and continue to be maintained.</p> <p>The preservation of trees, and in accordance with the Tree Officers recommendations. Should any of the trees fail, be damaged or removed within 5 years of permission being granted, they should be replaced with trees of similar or same type and size.</p>
10.	Planning Application	20/01267/PLF - Heron Lakes, Main Road, Routh - Siting of caravan for use as display and sale unit of luxury cars

		<p>Comments submitted: Object on grounds of not being sustainable development and proposing a business diametrically opposed to the ethos of the existing holiday park offer. Ask Ward Councillors to call it in for Committee</p> <p>Not sustainable – there is no evidence or modelling to demonstrate that a supercar showroom would bring additional trade to the holiday lodge park. There would be detrimental impact on those lodge owners who currently enjoy their rural second homes. Extra car viewers would destroy tranquillity of lakeside retreat for current and future owners/renters via noise and additional traffic.</p> <p>Application specifically doesn't satisfy NPPF policy 83 – prosperous rural economy – This type of expansion of holiday park business doesn't enhance the existing tourism offer on the site – and may be detrimental to it in view of outside visitors to the holiday park, which is effectively a gated community. A supercar showroom would not reflect the nature or character of its surroundings. The park advertises itself as 'tranquil' and 'sympathetically designed to support and encourage wildlife' where visitors can immerse themselves in nature'.</p> <p>NPPF policy 83.c) allows 'sustainable rural development which respect the character of the countryside'. A car showroom – regardless of the unit it is housed in cannot be seen as respecting the character of the countryside. Supercars are the antithesis of the ethos of this holiday park. This is a retail unit which does not fit with the rural nature of the park and cannot be construed as sustainable – visitors viewing supercars will not travel sustainably. JBS Performance Cars suggest that people 'will travel from all over the country to collect their new vehicle'. This type of business is more appropriate to out of town retail park or city retail park sites. There can be no justification for including supercar sales into a residential site. Supercars are a niche market and this rural location miles away from transport links and larger cities makes 'sustainable development' impossible to justify.</p> <p>From local traffic situation, it is clear that high powered vehicles would be test driven from the site – creating disturbance for Heron Lakes residents and potentially dangerous traffic conditions on a 50-mph road and the nearby Leven bypass.</p> <p>Biodiversity – The USP for Heron Lakes holiday park was originally all about lakeside tranquillity and David Bellamy Award site – this proposal doesn't 'fit' with that ethos.</p> <p>JBS letter says that 'We hope you see the potential of this proposal in bringing the right type of people into our part of the Country.' They state that this scheme will bring 'affluent' people into the area/the site. The exclusivity of the park has reduced significantly following the application from 2017 to extend the park by 187 units (from the original 50 lodge units) to include smaller lodges and static caravans, and rental yurts. This additional development which has already been approved is contradictory to the elite supercar showroom idea being proposed. The park will no longer have an elite atmosphere owing to the number and type of holiday accommodation on offer.</p> <p>ERLP S1 isn't satisfied. No visitor to the exclusive car showroom would travel on foot, by bicycle or public transport. These things are a contradiction in terms. The adverse effects would not be outweighed by the minimal level of local job creation. It would merely bring additional traffic to the site.</p> <p>ERLP S4 is not met. This is a rural setting. The minimal employment advantage will not outweigh the disadvantages to existing site owners/renters by increased visitor numbers. A car showroom does not respect the intrinsic character of the surroundings.</p> <p>Car sales are not part of the tourism industry.</p> <p>EC1 D is not satisfied – there is no 'functional need to be in the particular location which cannot be met on either a nearby allocation, or on a site which satisfies any of the above criteria'. There is no need to incorporate super car sales with a leisure park the 2 are diametrically opposed in outlook.</p> <p>EC2 B5 is not satisfied as there is no functional need for this business subsidiary to be located in the Countryside.</p>
11.	Planning Application	20/00200/PLF – Springdale Farm Shop, 1A Tickton Meadows, Tickton – Alterations and conversion of Butchers/Farm Shop to a dwelling with associated parking – Withdrawn
12.	Planning Application	20/01587/STPLF – Routh Parish Dogger Bank Wind Farm Cable Construction Land Hall Farm Access Road To Crowshore Plantation Routh – Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm Comments submitted: No objection.
13.	Planning Application	20/01589/STPLF – Land South East Of Springdale Farm Weel Road Weel – Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm Comments submitted: No objection.
14.	Planning Application	20/01588/STPLF – Land North West Of Dumble Pits Bridge Carr Lane Tickton – Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm

		Comments submitted: No objection. If approved, works should be carried out to protect the PROW which it traverses (leading to Holderness Drain).
15.	Planning Application	20/01608/STPLF – Tickton Parish Dogger Bank Wind Farm Cable Construction Land Carr Lane Weel – Alter. to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm Comments submitted: No objection
16.	Planning Application	20/01607/STPLF – Land South East Of Corporation Farm Weel Road Weel – Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm Comments submitted: No objection.
17.	Planning Application	20/01637/STPLF – Land West Of Glebe Farm Carr Lane Routh Carrs -Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm Comments submitted: No objection.
18.	Planning Application	20/01516/PLF - 1 The Paddock, Weel Road, Weel - Erection of a detached double garage to side of existing dwelling Comments submitted: No objection, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.
19.	Appeal Notification	18/03060/PLF Land North West Of Red Cottage - to commence at 10:00am on 23 April 2020 at East Riding of Yorkshire Council, County Hall, Cross Street, Beverley, HU17 9BA. Due to the Coronavirus (COVID-19) the informal hearing scheduled is postponed until further notice.
20.	Appeal Notification	20/00522/CLE – The Homestead, Carr Lane, Weel – Certificate of lawfulness for an existing detached dwelling and garage without any occupancy restriction.
Decision to refer the following matters to ERYC Planning to ensure that development reported to the PC is within approved plans and regulations;		
21.	Enforcement	31 Main Street, Tickton - Erection of a detached dwelling with associated access, parking, hard and soft landscaping following demolition of existing outbuildings (Conservation Area).
22.	Enforcement	Springdale Farm Shop, 1A Tickton Meadows - alteration to incorporated this building into the Micro Pig (Conservation Area).
23.	Enforcement	Red & Green Cottages, Weel Road, Tickton – additional static caravans on site.
24.	Enforcement	GO LGV – Road planings and cones on site.
25.	Enforcement	Heron Lakes – 4 static caravans.
26.	Village Matters	Hull Bridge Area Following an extended period of anti-social behaviour (bridge jumping, jet skis, litter) and breach of COVID-19 restrictions the following decisions were made with the support of Ward Cllr Gatheshill and T&W Neighbourhood Watch; To request that ERYC install social distancing/cyclists dismount signage on the footbridge, no cycling signage to PROW on the west side of the bridge running north, 'No Parking – emergency vehicles access at all times' signage west of the bridge. To request ERYC to remove litter. ERYC/Humberside Police advised to inform residents to report anti-social behaviour and COVID-19 breaches to Humberside Police via on-line reporting system or 101. Outstanding matters: 1. Resident requested that the PC support an application for a By-Law to preventing people climbing on the footbridge and A1035 road bridge. 2. The PC to consider applying for an amendment to a Public Spaces Protection Order. It was noted at the meeting that ERYC have submitted a Youth Project report to the PC for consideration. The ERYC Safe Communities Team is looking into a PSPO consultation with a view to including Hull Bridge.
27.	Village Matters	Barmston Drain to Storkhill Wood (PROW/Private Land) Decision to request ERYC to repair the stile and to arrange for the removal of dog waste located at the entrance to the metal footbridge into Storkhill Wood.
28.	Village Matters	Weel Road/Main Street, Tickton Decision to request cyclist dismount signage or path markings on the corner near to the cairn. Decision to report damaged light column and YW stop valve cover to ERYC
29.	Village Matters	Weel Road - Household Recycling Centre Decision to consult with residents on the PC continuing to support the relocation of the site by including this matter in the parish appraisal.
30.	Village Matters	Weel Village PROW Footpath

		Decision to request that ERYC cut boundary hedges and clear the path to enable pedestrian access.
31.	Village Matters	Carr Lane Footbridge Decision to request that ERYC repair the bridge.
32.	Tree Management	The Village Field (Conservation Area) Decision to meet with 3 residents in relation trees causing concerns due to reduced light, pine needles and pigeons. ERYC Tree Officers advised on the process for managing trees within the Conversation Area, the Clerk prepared a report and circulated to Cllrs for consideration. Outstanding matters: The Clerk to arrange quotes from Arboricultural Tree Consultants to survey PC owned trees in order to progress. The PC to consider/ approve a Tree Management Policy.
33.	Tickton Pre-school	Decision to approve the Pre-schools request to continue using the Community Garden and storage container from 1 June with the following restrictions. A) The Community Garden be locked to prevent public access. B) Staff to limit access to container to beginning/end of day. C) To follow government guidelines as all times.
34.	Defibrillator Agreement: Springdale Farm Shop	Decision for the Defibrillator Group and the PC to liaise with the new owner in order to sign an Agreement. The Agreement has since been signed by the owner, AGML UK Ltd, and the defibrillator unit has been repositioned on the external wall of the building, Tickton Meadows side.
35.	Parish Appraisal Consultation	Decision to approve the draft Parish Appraisal.
36.	Playgrounds	GL Cullington, the Village Field and Weel Common playgrounds were closed following government instruction on 24 March 2020. All equipment was hazard taped, closed signs fixed, locked and regular roadside checks/photographs taken as a record for insurance purposes. Decision to open the Village field only on 22 May 2020 by sectioning off the playground equipment using barrier fencing. The government eased restrictions to allow playgrounds to open from the 4 th July 2020. The Clerk obtained advice from Came & Co, the Play Inspection Co., ERYC, ERNLCCA and prepared a risk assessment. Decision to undertake a full health & safety/maintenance check and thorough clean of the equipment and grounds prior to opening on Saturday 4 th July 2020. New signage was fixed outlining guidance for users, parents and children. A quote has been requested to renew Playground signage that has faded.
37.	Pro Skills (Hull)	Decision to grant approval for Pro Skills (Hull) to start up training at GL Cullington Field from 11 st June until 31 st October 2020 with amended times of use to a Saturday 10-11am. The PC is in receipt of the club's public liability insurance (£10m), CD-19 Risk Assessment and a signed CD-19 disclaimer confirming that they will follow government guidelines (as requested by the PC insurers).
38.	Year Ending 2019/20	Decision to approve the Year End Statement of Accounts, Annual Review Report, Bank Statements and 2020/21 Budget in preparation for submission to the internal auditor.
39.	Data Protection Fee	Decision to set up a Direct Debit Instruction, reducing the annual charge by £5.

071/20 COUNCILLOR VACANCY

To record that there is one Councillor vacancy for the parish of Tickton.

072/20 PLANNING

1. **Planning Decisions** received since the last ordinary meeting held on 16 March 2020;

ID	Description
1.	19/04028/PLF - Fernleigh 220 Hull Bridge Road - Erection of an extension, balcony and timber decking to rear, construction of front and side dormers, construction of chimney, erection of gates and erection of a detached single storey garage following demolition of the existing garage (amendment to approved scheme 18/02419/VAR) – Approved.
2.	19/03248/STPLF – Land South East Of High Farm, Main Road, Routh – Change of use of land for siting of 48 touring caravan/tent pitches and 14 camping pods, erection of an additional amenity building and associated site roads and drainage infrastructure forming extension to High Farm Country Park – Approved.
3.	19/03236/STPLF – Land North West Of High Farm, Main Road, Routh – Change of use of land for the siting of 50 additional static caravans with associated site roads and drainage infrastructure forming extension to High Farm Country Park – Approved.

4.	19/04314/PLF – Land North Of Weelgate House, Carr Lane, Weel – Erection of cattery building and isolation unit building, creation of a vehicle access and erection of timber fence and entrance gates – Approved
5.	20/00522/CLE – The Homestead, Carr Lane, Weel – Certificate of lawfulness for an existing detached dwelling and garage without any occupancy restriction – Refused.
6.	20/00747/VAR (18/03677/PLF) – Calgary House 11 Main Street Tickton – Raising of roof height of main dwelling, erection of a dormer to the rear, erection of two storey and single storey extensions to the rear and the installation of a first floor window to side of dwelling house - Approved.

2. Planning Applications

a. [20/01737/PLF](#) – Ashcroft, 216 Hull Bridge Road, Tickton - Alterations and extensions including erection of a single storey extension and garage to rear following demolition of existing conservatory, erection of a replacement porch to front, erection of 1.8m high boundary fences and alterations to driveway at front.

Resolved: No objection, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.

073/20 GRANTS

1. Outdoor Gym Equipment

Routh Wind Farm Community Fund grant offer of £8,156 towards the installation of the Outdoor Gym Equipment was received. The application submitted to ERYC for £2k match funding has been postponed due to the coronavirus. ERYC is looking at amending the criteria and will consider applications in September.

Resolved: The PC accepted the grant offer and the Chairman to sign the acceptance letter.

2. Community Grant Budget

The PC considered the use of the £4k allocated to the PCs Community Grant Budget that had been previously earmarked as match funding towards the RWF COVID Grant application that was declined.

Resolved: Deferred to the next PC meeting in order for the Clerk to provide further information.

074/20 FINANCE

1. Annual Return & Supporting Documentation 2019-20

a. Internal Audit Report

The report received from the Internal Auditor, Mr P Wright, was noted.

b. Governance Report

The Governance report forms part of the Annual Return. Cllrs were asked to examine the return and approve the Governance Statement based on the knowledge of the workings of the Council; the review of effectiveness and specific evidential report was produced by the Clerk.

Resolved: The Governance Report was approved by the PC, to be signed by the Chairman and Clerk.

c. Accounting Statements

The contents of the Accounting Statement were examined and the Clerk outlined all assurances available to the Parish Council to validate the figures.

Resolved: The Accounting Statement was approved by the PC, to be signed by the Chairman and Clerk.

d. Exercise of Public Rights

The dates of the period for the exercise of public rights was confirmed as commencing on Monday 3 August and ending on Monday 14 September 2020.

2. 2020-21

a. Internal Audit

Resolved: The PC appointed Mr P Wright as Internal Auditor for the year 2020-21

b. **Financial Reports and Bank Statements** since the last ordinary Council meeting on the 16 March 2020.

Resolved: The PC approved the Financial Reports and Bank Statements.

c. **Payments** made since the last ordinary Council meeting on 16 March 2020;

Payments	Gross	Net	VAT	Method	ID
Tickton Village Hall - Room Hire	£20.00	£20.00	£0.00	Cheque	1876
East Riding Group Ltd - Grass Cutting	£447.55	£372.96	£74.59	Cheque	1877
ERVAS - Pension Service	£15.00	£15.00	£0.00	Cheque	1878
ERYC - Salt Bin Maintenance	£302.40	£252.00	£50.40	Cheque	1879
Salaries & reimbursement	£1,019.58	£1,017.09	£2.49	Cheque	1880/1
Pension	£71.46	£71.46	£0.00	DD	DD
Came & Company - Insurance	£1,976.39	£1,976.39	£0.00	Cheque	1882
Tickton Village Hall - Room Hire (CLH)	£12.50	£12.50	£0.00	Cheque	1883
ERNLLCA - Subscription	£655.69	£655.69	£0.00	Cheque	1884
The RBL Poppy Appeal	£25.00	£25.00	£0.00	Cheque	1885
East Riding Group Ltd - Grass Cutting (Cancelled due to non-receipt)	£458.74	£382.28	£76.46	Cheque	1886
Tickton Village Hall - CCTV Grant	£1,250.00	£1,250.00	£0.00	Cheque	1887
DJ Cleaning - Asbestos Removal/Disposal	£120.00	£100.00	£20.00	Cheque	1888
PT Wright - Internal Audit Fee	£40.00	£40.00	£0.00	Cheque	1889
ERYC - Repayment of duplicate grant payment	£500.00	£500.00	£0.00	Cheque	1890
Salaries & Reimbursements	£900.08	£897.68	£2.40	Cheque	1891/2
Pension	£68.31	£68.31	£0.00	DD	DD
WP Everingham & Sons Ltd	£840.00	£700.00	£140.00	Cheque	1893
East Riding Group Ltd - Grass Cutting	£458.74	£382.28	£76.46	Cheque	1894
SLCC - Subscription	£140.00	£140.00	£0.00	Cheque	1895
Information Commissioner's Office - GDPR fee	£40.00	£40.00	£0.00	DD	DD
East York. Signs & Graphics (SP Walker) - Tommy's	£360.00	£360.00	£0.00	Cheque	1896
ERVAS - payroll processing	£36.00	£36.00	£0.00	Cheque	1897
Employees - Salaries + HMRC - PAYE Qrt 1	£983.88	£983.88	£0.00	Cheque	1898/9/0
Pension	£68.31	£68.31	£0.00	DD	DD
Payments presented for approval at the meeting held on 16 July 2020:					
East Riding Group – Grass Cutting	£458.74	£382.28	£76.46	Cheque	1901
East Riding Group – Grass Cutting (Reissue ID 1886)	£458.74	£382.28	£76.46	Cheque	1902
Employees – Salaries x 2	£865.87	£865.87	£0.00	Cheque	1903/4
Mr I Brice – Reimbursement Plants	£51.00	£42.50	£8.50	Cheque	1904
Pension	£68.31	£68.31	£0.00	DD	DD
Mrs M Middleton – Reimbursements: CD-19 PPE, cleaning products/equipment, hazard tape, mobile top ups, post	£192.93	£181.22	£11.71	Cheque	1903
HN Sinkler & Son Ltd – CD-19 PPE/Hand Gel	£70.22	£58.52	£11.70	Cheque	1905
Beverly Signs & Graphics – Playground signage	£190.00	£190.00	£0.00	Cheque	1906

Resolved: The PC approved all payments listed in the above table.

3. **Income** received since the last ordinary Council meeting on 16 March 2020 was recorded;

Income	Total
Nat West - Bank Interest	£1.70
ERYC Grant - War Memorial	£500.00
ERYC - Precept	£16,387.50
ERYC - RWF Grant (duplicate payment received)	£500.00
Allotment Rent x 2/Wayleaves	£115.05
Nat West - Bank Interest	£1.59
ERYC - VE/VJ Day Grant	£385.00
ERYC - SB Grant	£10,000.00
Nat West - Bank Interest	£1.54
ERYC – RWF Grant (Final 50% Community Seating/Bike	£4,075.40
HMRC – VAT Refund 2019-20	£3,494.27
Nat West – Bank Interest	£0.09

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

075/20 STAFF MATTERS

1. Salaries for 2020-21

Resolved: The Council agreed to maintain staff on current Spine Point (Clerk – 14; Handyman – 4) at the 2019/20 level. The Council agreed to the cost of living increase and backdate the difference to April once it has been published by NALC.

076/20 DATE OF NEXT MEETING(s): The Parish Council **resolved** to hold the next ordinary meeting on Monday, 21st September 2020 at 7:30pm to be held remotely via ZOOM.

Signed by Chairman _____ Date _____