

Tickton & Routh Parish Council

DRAFT Minutes of the meeting held on **Monday 21 September 2020** at 7.30pm online via Zoom as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) due to the COVID19 Coronavirus crisis

- Present:** Councillor: Sinkler (in the Chair)
Councillors: Caley; Lenton; Oliver; Riley & Vickers
- In Attendance:** Ward Councillor Beaumont & PCSO LeGrove (Agenda items 1-3 & 6.1/Minute Ref. 077—79 & 082/20 1.)
- Apologies:** Councillors: Hadley; N Walker & T Walker
Ward Councillors: Gateshill & Greenwood
- Absent:** Councillor: Mathison
- Public:** No members of the public were in attendance

077/20 **APOLOGIES** – recorded. Absence approved in accordance with Minute Ref. 067/20.

078/20 **DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** - Cllr Vickers recorded a non-pecuniary interest in Agenda item 6.3 (Minute Ref. 082/20 3.) due to a working relationship with ERVAS.

079/20 **THE EAST RIDING WARD COUNCILLOR’S REPORT**

1. Flood Risk

It was confirmed that ERYC are aware that the flood zone for Tickton is being re-examined by the EA and are discussing how this might impact current planning applications and appeals in the village. ERYC recognise that it is vitally important that if flood risk is now a consideration that the precise risk is identified. Officers dealing with the Local Plan are also aware and will be able to reflect any changes to the flood zone as the Local Plan progresses.

2. Hull Bridge – ASB

Since the lockdown measures were lifted many youths and adults are jumping from both the foot and road bridge. The PCSO confirmed that up to 100 people were recorded daily at Hull Bridge. This has presented various anti-social behaviour issues for local residents and Crown & Anchor. The PC reported these issues to Cllr Richard Burton [leader of the Council], ERYC and the Bridges team were requested to consider options to re-design both bridges to restrict access to deter or eliminate jumping. A meeting was subsequently held with all agencies involved and local residents. It was confirmed that ERYC are introducing a Public Spaces Protection Order (PSPO) at Hull Bridge and the Beck which is expected to come into operation in 2021. The Ward Councillor has requested feedback from the Bridges team and will update the PC accordingly. The PC thanked the Police and Ward Councillors for their support in this matter.

080/20 **MINUTES**

Resolved: The minutes of the meeting of the 16 July 2020 were approved as a true and correct record.

081/20 **COUNCILLOR VACANCY FOR THE PARISH OF TICKTON** – noted.

082/20 **COMMUNITY SAFETY**

1. Police Report

PCSO LeGrove has been assigned to inform residents of the ‘My Community Alert’ system and will be visiting properties in the area. Inspector Paul Gladstone has been appointed to Humberside Police.

2. The ASB Six Month Statistics received from ERYC were noted.

3. The ASB Youth Project - Hull Bridge

Resolved: The PC agreed that Cllr Vickers contact ERVAS with a view to establishing how the scheme might function given the scale of the problem and that the young people as far as we are aware are not from Tickton.

4. Installation of community CCTV to support enforcement of the proposed PSPO at Hull Bridge.

Resolved: The PC agreed that preventative measures i.e. re-designing the bridges may provide the best solution in the first instance. In the event that ERYC are unable to introduce such measures, the PC to request that ERYC consider installing CCTV.

083/20 **MOTIONS PROPOSED BY COUNCILLORS**

Cllr Hadley proposed that the PC considers contacting ERYC in the first instance to establish if they have plans or are able to renew/add equipment at the Orchard playground. **Resolved: Deferred**

084/20 PLANNING

Planning decisions were recorded as follows;

[20/01267/PLF](#) – Heron Lakes, Main Road, Routh – Siting of caravan for use as display and sale unit of luxury cars – **Refused**

[20/01516/PLF](#) -1 The Paddock, Weel Road, Weel – Erection of a detached double garage to side of existing dwelling – **Approved**

[19/03930/OUT](#)– Land South Of Avalon, Butt Lane, Tickton – Outline – Erection of two dwellings (All Matters Reserved) - AMENDED PLANS – **Refused**

[20/02426/TCA](#) – 68A Main Street, Tickton – TICKTON CONSERVATION AREA – Fell 1 no. Beech tree (T1) due to poor condition, encroaching onto neighbouring tree, causing excessive shading to main garden area and low amenity value – **Approved**

[20/01737/PLF](#)– Ashcroft, 216 Hull Bridge Road, Tickton - Alterations and extensions including erection of a single storey extension and garage to rear following demolition of existing conservatory, erection of a replacement porch to front, erection of 1.8m high boundary fences and alterations to driveway at front - **Approved.**

[20/01587/STPLF](#) - Routh Parish Dogger Bank Wind Farm Cable Construction Land Hall Farm Access Road To Crowshore Plantation Routh – Alter. to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

[20/01588/STPLF](#) - Land North West Of Dumble Pits Bridge, Carr Lane, Tickton - Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

[20/01589/STPLF](#) - Land South East Of Springdale Farm, Weel Road, Weel - Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

[20/01607/STPLF](#) - Land South East Of Corporation Farm, Weel Road, Weel - Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

[20/01608/STPLF](#) - Tickton Parish Dogger Bank Wind Farm Cable Construction Land, Carr Lane, Weel - Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

[20/01637/STPLF](#) - Land West Of Glebe Farm, Carr Lane, Routh Carrs -Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm – **Approved**

2. Planning Applications

[20/02225/PLF](#) - High Farm Country Park, Main Road, Routh - Erection of a building for use as sales office, reception, cafe and shop including relocation of existing bowling green

Resolved: Strongly object and call into committee based on the additional traffic from staff, visitors and deliveries to the site. The Parish Council has consistently objected to development to this site without amendments to the entrance, exit and single-track road on site being made.

If approved, conditions to include;

a. The entrance onto the site/A1035 is reconfigured to widen exit, entrance and site roadway.

b. Facilities to be made available to site users only on the basis of reduction of traffic flow. Perhaps ERYC would consider mandating a key fob entry system for on-site users.

c. To supply a Traffic Management plan.

[20/02638/STVAR](#) - Land West Of Glebe Farm, Carr Lane, Routh Carrs - Variation of Conditions 1-7 of planning reference 20/01637/STPLF

Resolved: No comment.

[20/02834/PLF](#) - 45 Green Lane, Tickton - Erection of a single storey extension to rear (Retrospective Application)

Resolved: No comment.

3. Tree Applications

[20/02614/TPO](#) - 133 Main Street, Tickton - TPO - TICKTON ORDER - 1994 (REF 100) A1 - Fell 1 no.

Hornbeam tree (T1) due to close proximity to houses and concerns for future damage to the property

Resolved: The Parish Council strongly support the preservation of all trees. However, on this occasion the Parish Council will defer to the Tree Officer's recommendations.

[20/02963/TCA](#) - Church Cottage, 121 Main Street, Tickton - TICKTON CONSERVATION AREA - Fell 1 no. Contorted Willow tree (T1) due to size, close proximity to the house and concerns for future structural damage to the property

Resolved: The Parish Council strongly support the preservation of all trees. However, on this occasion the Parish Council will defer to the Tree Officer's recommendations.

085/20 **CONSULTATIONS**

The Planning White Papers were considered;

1. Planning for the future - the planning white paper (NALC deadline for responses 15 October)
2. Transparency and competition: a call for evidence on data on land control (NALC deadline for responses 16 October).

Resolved: The PC agreed to respond to the above consultations and delegated this matter to the Planning Committee.

086/20 **OTHER MATTERS**

1. Land surrounding the War Memorial

Resolved: The PC approved the proposal received from Greensleeves Lawn Care to treat the land surrounding the War Memorial on a regular basis, for weeds, moss and fertiliser.

2. The Royal British Legion Poppy Appeal

Resolved: The PC approved purchasing 3 wreaths at a cost of £64.50 for Remembrance/Armistice Day. Due to Covid-19 social distancing restrictions no public commemoration can take place.

3. Humber & Wolds Rural Action membership

Resolved: The PC approved renewing the annual membership at a cost of £25.00.

4. Common Land at Weel – the Clerk reported that on the advice of ERNLLCA and NALC, Ward Councillor Gateshill has requested the ERYC Legal Department to clarify the ownership of this land.

5. Recreation Ground Trust (RGT)

Resolved: The PC approved the request to undertake Grounds Maintenance on behalf of the RGT.

6. Tree Management Policy

Resolved: The PC approved the Tree Management Policy.

7. Arboricultural Tree Survey

Resolved: The PC considered 3 quotations and granted approval to instruct Mark Feather to undertake the Tree Surveys (Cullington, Recreation Ground and Common Land) at a cost of £265.00.

8. Multi-Use Games Area (MUGA) Annual Maintenance

Resolved: The PC considered 3 quotations and granted approval to instruct SC Sports to undertake the MUGA Maintenance to include jet washing and treating with moss killer at a cost of £850.00. The Clerk to arrange access to water.

9. Safety Surface Repairs (Cone Climber and Basket Swing)

Resolved: The PC delegated the safety surface repairs to the Chairman and Clerk in consultation with members.

10. Parish Appraisal Data Analysis and Report

Resolved: The PC granted approval to instruct HWRCC to undertake the Parish Appraisal data analysis and report at a cost of £750.00. Under delegated authority, a grant application had been submitted to the Routh Wind Farm Community Chest Fund to fund this work. The PC agreed to accept any grant offer that may be received or to fund from PC budget lines under spent due to Covid-19.

11. Correspondence received relating to the ownership of a tree

Resolved: The PC agreed to consider the findings of the Arboricultural Tree Survey Report.

087/20 **CORRESPONDENCE RECEIVED**

1. ERNLLCA Newsletters
2. ERYC Licensing Act 2003 formal Policy Review
3. ERYC Code of Conduct training
4. ERYC Enforcement officer change of areas
5. ERYC Community Survey
6. NALC Rebuilding Communities
7. Environment Agency Stakeholder Newsletter August Edition Humber 2100+

088/20 **CLERKS REPORT**

1. The following resolutions were reported as completed;

Min. Ref.	Description	Action
134/19	Flood Risk: River Hull (105/19)	Updates received
1.1	Resolved: EA/ERYC to report to the PC via the Clerk on a regular basis.	from EA.

134/19 1.2	Resolved: EA/ERYC to clarify the parish Flood zone rating from 3 to 1 and reasoning behind changes.	EA acknowledged that the flood rating is incorrect.
007/20 3.	Clerks Report Resolved: Routh - Pavement issues and drain covers damaged	Actioned by ERYC Highways.
051/20 2.	The Play Inspection Company: Annual Reports It was reported that the play equipment is in good order and any identified work is very low or low risk.	Handyman undertaking minor repairs identified.
070/20	VE Day 75th Anniversary Community Fund Project to purchase 2 x silhouettes and ribbon street decorations completed.	End of grant report submitted.
070/22	Enforcement Springdale Farm Shop, 1A Tickton Meadows - alteration to incorporate this building into the Micro Pig (Conservation Area).	Planning application received.
070/27	Village Matters Barmston Drain to Storkhill Wood (PROW/Private Land) Decision to request ERYC to repair the stile.	Stile/gate repaired.
070/33	Tickton Pre-school Decision to approve the Pre-schools request to continue using the Community Garden and storage container from 1 June with the following restrictions. A) The Community Garden be locked to prevent public access. B) Staff to limit access to container to beginning/end of day. C) To follow government guidelines as all times.	Insurance renewal documents and covid-19 disclaimer received.
072/20 2.	20/01737/PLF – Ashcroft, 216 Hull Bridge Road, Tickton Resolved: No objection, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.	Submitted to ERYC.
073/20	Outdoor Gym Equip Resolved: The PC accepted the grant offer and the Chairman to sign the acceptance letter.	Documents returned to ERYC RWF Admin.
074/20 1.+ 2.	Finance 2019/20 Annual Return	Documents send to External Auditor.

2. The following updates and were received on outstanding matters;

Ref.	Action update
Community Led Housing	Decision to instruction East Riding Print & Design to produce the survey documents at a cost of £629.44 + VAT. Interest Group letter and survey distributed by volunteers. The Clerk confirmed that 190 surveys have been returned to date.
Flood Alleviation	Leconfield Parish Council confirmed that they remain on the Working Group. Clerk in communication with ERYC and EA to progress outstanding actions from September 2019. The T&RPC members will meet virtually to discuss an Agenda for the next Working Group meeting.
030/20 2. Outdoor Gym Equip.	80% Routh Wind Farm Grant has been secured. Currently awaiting a decision on the 20% matchfunding grant from ERYC which is currently frozen due to Covid-19.

3. The following decisions were made under delegated authority since the Ordinary meeting on 16 July 2020;

ID	Description	Decision
3.1	VJ Day	Decision to instruct contractor to install 2 ground sockets for silhouettes at a cost of £195+VAT
3.2	Website Accessibility Regulations	Decision to instruct website hosting company Getextra to make adjustments to website to comply with regulations by 23 September 2020. Clerk required to audit all documents and format to meet regulations.
3.3	Planning Application	20/02034/PLF - 74 Green Lane, Tickton - Construction of dormers to front and rear Comments submitted: <i>Object on the grounds that the frontage proposed does not fit with the existing street scene. Adding a front dormer would not respect the current street scene and would not be aesthetically appealing when constructed on</i>

		<p>only one of a pair of semi-detached properties. i.e. having a detrimental effect on the amenity of existing properties.</p> <p>If permitted, materials for front dormer should blend with existing roof structure to minimise visual impact on surrounding area.</p>
3.4	Planning Application	<p>20/01920/PLF - Springdale Farm Shop, 1A Tickton Meadows - Change of use of a shop (A1) to a dwelling (C3) and erection of a 2.4m high boundary fence</p> <p>Comments submitted: <i>Tickton and Routh Parish Council Strongly Object to this Planning Application and call it in for Committee.</i></p> <p><i>The Parish Council considers that this should be considered as a Retrospective Planning Application as building works had already been carried out by the applicant or his agent to near completion, before the date of the submission of the subject planning application.</i></p> <p><i>The Application For Planning Permission document dated 22 June 2020 (paragraph 16) indicates that the requested change of use to a dwelling would provide a one bedroom dwelling for market housing in Tickton. However, this may not be the case as the subject dwelling is advertised in the public domain as a rental property on Air B'n'B. Therefore, it is considered that this would constitute a 'Business Dwelling' and not a Residential Dwelling.</i></p>
3.5	Planning Application	<p>20/01737/PLF – Ashcroft, 216 Hull Bridge Road, Tickton - Alterations and extensions including erection of a single storey extension and garage to rear following demolition of existing conservatory, erection of a replacement porch to front, erection of 1.8m high boundary fences and alterations to driveway at front</p> <p>Comments submitted: <i>No objection, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.</i></p>
3.6	Planning Application	<p>20/01919/PLF - Springdale Farm Shop, 1A Tickton Meadows - Change of use of shop (A1) to public house (A4) to form extension to existing micro pub</p> <p>Comments submitted: <i>Tickton and Routh Parish Council Object to this Planning Application. The Parish Council considers that this should be considered as a Retrospective Planning Application as building works had already been carried out by the applicant or his agent to near completion, before the date of the submission of the subject planning application.</i></p>
3.7	Planning Application	<p>20/02426/TCA - 68A Main Street, Tickton - TICKTON CONSERVATION AREA - Fell 1 no. Beech tree (T1) due to poor condition, encroaching onto neighbouring tree, causing excessive shading to main garden area and low amenity value</p> <p>Comments submitted: <i>The Parish Council strongly support the preservation of trees and agree to the recommendations of the Tree Officer.</i></p>
3.8	Village Matters	<p>Decision to request that ERYC Streetscene consider;</p> <ol style="list-style-type: none"> 1. To liaise with Crown & Anchor to cut back hedge from Weel Road footpath 2. To spray weed killer and road sweep Weel Road (Crown & Anchor) up to corner Main Street and Hull Bridge Road (west of footbridge) 4. To clear litter bins and tidy area near to the footbridge. 5. To clear litter left on riverbank and PROW areas – local community regularly clearing. 6. To spray weed killer to all snickets in the parishes.
3.9	Village Matters	Decision to request that ERYC cut the grass verge opposite BATA.
3.10	Village Matters	Decision to request that ERYC Traffic management refresh the lines at western side of the footbridge Hull Bridge
3.11	Village Matters	Decision to request that ERYC Public Rights of Way team fix 'No cyclist' and 'No litter sign' signage at the stile at the entrance to (PROW Number TICKF13/PROW Name Tickton Footpath No.13) near to the footbridge.
3.12	Village Matters	Decision to request that ERYC Highways report Electricity and YW service cover that has been removed.
3.13	Village Matters	Decision to request that ERYC Bridge's Team ensure that outstanding work to build up the river banks following work on the A1035 road bridge works and river bank is completed to avoid any potential future flooding issues.
3.14	Village Matters	Decision to request that the Village Hall Management Committee view CCTV to establish identity of dog walker on the field. Negative result.

3.15	Village Matters	Following the advice of ERNLLCA and NALC decision to liaise with Ward Cllr Gateshill in order to identify ownership of Common Land at Weel.
3.16	Play Equipment	On the advice of insurance company, decision to instruct the equipment supplier – Wicksteed, to replace the damaged cable on the cable runway equipment at a cost of £1132.34 + VAT. The contractor replaced the entire trolley system FOC.
3.17	Play Equipment	Decision to obtain quotes to repair the safety surface to the Cone Climber and Basket Swing at GL Cullington Field
3.18	Play Equipment	Decision to order 5 x bulk bags of play bark (3 x GL Cullington; 2 x Weel Common)
3.19	Request to Use PC land	Decision to approve the request for Fundamental Fitness to use GL Cullington Field for Outdoor fitness classes on a Thursday 6:30 – 7:30pm.
3.20	Request to Use PC land	Decision to approve the request for OWJ Fitness to use GL Cullington Field MUGA for Outdoor fitness classes on a Wednesday 10:00 – 11:00am.
3.21	Request to Use PC land	Decision to approve the request for Pro-skills to use GL Cullington Field for Football Coaching on a Thursday 5-6pm.

088/20 **FINANCE**

1. Finance and Budget Monitoring Report

Resolved: The PC approved the Financial Reports presented.

2. Payments

Delegated Payments	Gross	Net	VAT	Method	ID
East Riding Group Ltd - Grass Cutting	£458.74	£382.28	£76.46	cheque	1907
L&K Warcup Construction Ltd - Ground sockets	£234.00	£195.00	£39.00	cheque	1908
Salaries	£1,097.37	£1,097.37	£0.00	cheque/DD	1909/10

Payments	Gross	Net	VAT
East Riding Group Ltd - Grass Cutting	£458.74	£382.28	£76.46
Wicksteed - Cableway Repairs	£1,358.81	£1,132.34	£226.47
The RBL Poppy Appeal - 3 x Wreaths	£64.50	£64.50	£0.00
HWRCC - Membership renewal	£25.00	£25.00	£0.00
Mr Knight – Defibrillator hosting	£50.00	£50.00	£0.00
ERVAS - Payroll processing	£36.00	£36.00	£0.00
Salaries/Pension/HMRC + reimbursements	£1,275.00	£1,261.84	£13.16
Income			
Nat West – Bank Interest (July + August)	0.15	0.15	0.00

Resolved: The PC approved the payments and income presented.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

089/20 **STAFFING MATTERS**

The NJC pay award is agreed at 2.75% backdated to 1 April 2020 was noted.

090/20 **DATE OF NEXT MEETING(s):** The Parish Council **resolved** to hold the next ordinary meeting on Monday, 19 October 2020 at 7:30pm to be held remotely via ZOOM.

Signed by Chairman _____ Date _____